



## Privacy Notice

**Effective Date: February 1, 2010**

This privacy notice discloses the privacy practices for Tiburon Xchange LLC and our website; <http://www.tiburon-enterprises.com>. This privacy notice applies solely to information collected by this website, except where stated otherwise. It will notify you of the following:

- What information we collect;
- With whom it is shared;
- How it can be corrected;
- How it is secured;
- How policy changes will be communicated; and
- How to address concerns over misuse of personal data.

## Information Collection, Use, and Sharing

We are the sole owners of the information collected on this site. We only have access to/collect information that you voluntarily give us via email or other direct contact from you. We will not sell or rent this information to anyone.

We will use your information to respond to you, regarding the reason you contacted us. We will not share your information with any third party outside of our organization, other than as necessary to fulfill your request, e.g., your employer or school to complete background check request.

Unless you ask us not to, we may contact you via email in the future to tell you about specials, new products or services, or changes to this privacy policy.

## Your Access to and Control Over Information

You may opt out of any future contacts from us at any time. You can do the following at any time by contacting us via the email address or phone number provided on our website:

- See what data we have about you, if any.
- Change/correct any data we have about you.
- Have us delete any data we have about you.
- Express any concern you have about our use of your data

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## CONTACT INFORMATION

**Tiburon XChange LLC**  
4960 S Gilbert Road, Suite 1-132  
Chandler, AZ 85249

Email: [kmitchell@tiburon-enterprises.com](mailto:kmitchell@tiburon-enterprises.com)

Phone: 888.970.4111

We can be reached Mon - Fri 8am to 5pm PST (Excluding Federal Holidays)



## Orders

We request information from you on our submission form. To purchase a background or other request from us, you must provide contact information (such as name and address) and financial information (such as credit card number, CVV and expiration date). This information is used for billing purposes and to complete your request and fill your orders. Pursuant to credit card processor policy, we do not permanently store your CVV number. This information is used for billing purposes and to fill your orders. If we have trouble processing an order, we'll use this information to contact you.

## Sharing

We use a credit card processing company to bill users for services. These companies do not retain, share, store or use personally identifiable information for any secondary purposes beyond filling your order.

*And/or:*

We partner with another party to provide specific services. When the user signs up for these services, we will share names, or other contact information that is necessary for the third party to provide these services. These parties are not allowed to use personally identifiable information except for the purpose of providing these services.

## Security

We take precautions to protect your information. When you submit sensitive information via the website, your information is protected both online and offline.

Wherever we collect sensitive information (such as credit card data), that information is encrypted and transmitted to us in a secure way. You can verify this by looking for a closed lock icon at the bottom of your web browser, or looking for "https" at the beginning of the address of the web page.

While we use encryption to protect sensitive information transmitted online, we also protect your information offline. Only employees who need the information to perform a specific job (for example, billing or customer service) are granted access to personally identifiable information. The computers/servers in which we store personally identifiable information are kept in a secure environment.

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All background checks are processed in the United States. We do not send any personal information overseas.

## Cookies

We use "cookies" on this site. A cookie is a piece of data stored on a site visitor's hard drive to help us improve your access to our site and identify repeat visitors to our site. Cookies can also enable us to track and target the interests of our users to enhance the experience on our site. Usage of a cookie is in no way linked to any personally identifiable information on our site.

## Links

This web site contains links to other sites. Please be aware that we are not responsible for the content or privacy practices of such other sites. We encourage our users to be aware when they leave our site and to read the privacy statements of any other site that collects personally identifiable information.

## Notification of Changes

We may revise this policy from time to time. If there is a material change to this Privacy Policy, we will post the revised policy at this location. We will not provide less privacy protection, without your consent, to information collected under a prior privacy policy. We encourage you to periodically review this Privacy Policy to be informed of how we are protecting your information.

## Corrections

If you believe one of our reports about you is in error, please contact us toll-free at 888.940.4111 or by e-mail at [kmitchell@tiburon-enterprises.com](mailto:kmitchell@tiburon-enterprises.com).

## Personal Information Disclosure: United States or Overseas

We do not send any information overseas. All processing occurs in the United States.

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If you feel that we are not abiding by this privacy policy, you should contact us immediately via telephone at 888.970.4111 or via email at [kmitchell@tiburon-enterprises.com](mailto:kmitchell@tiburon-enterprises.com).

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